BULKINGTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD Wednesday 16th September at 7.00pm

online via Zoom

Councillors: Amy Powell (Acting Chair), Andrew Grabham, Alex Breach, Carla Haslam

Attendees: 1 member of the public

Ref	Subject	Action
116/20 – 118/20	Co-option of new Councillors: Following resignations on the council team, vacancies were advertised. Carla Haslam presented her application to join the team and following a unanimous vote she was Co-opted onto the Parish Council Team. Two further vacancies are currently being advertised with the aim of co-opting our final 2 team members in the near	For info
	Vote for Chair was delayed until the October meeting, Amy Powell as Deputy Chair will be the acting Chair until the next meeting.	
119/20	Apologies for Absence: Simon Downey and PCSO Janet	For info
120/20	Declarations of Interest: there were no changes to the Register of interests. The Register of Interest link is to be shared with the 3 new Councillors. 1 member of the public declared interest in the Bonfire Event, Internet and Storage Facility points on the agenda.	Clerk
121/20	Report from PCSO Janet and Councillor Seed:	
	PCSO Janet sent a report for Bulkington with nothing of note, Clerk to ask about the outcome of the car and people that were in the field at the bottom of Mill Lane and an update on the outcome of the local break-ins.	Clerk
	- there have been a few local outbreaks of Covid-19 as schools have returned and that the affected school bubbles have been isolating to prevent further spread. - We can apply for further funding for the playground in the future - Bulkington will fall under the Devizes Area Board from May and we will be represented by a new councillor.	
122/20	Open Forum: No points raised	For info
123/20	Minutes: Draft minutes from August were approved and will be signed by the acting Chair	For info
124/20	Matters arising: All matters arising are dealt with as full agenda items.	For info



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125/20	Division of Roles to Councillors and review of outstanding tasks: Due to the resignation of 5 councillors in recent months, there were a lot of responsibilities to be re-allocated and handovers from previous Parish Council members have now been completed. A Terms of Reference document between the Emergency Planning Team and the Parish Council Team is underway.	All
26/20	Review of Process Documents and Policies: The following documents will be re-circulated to all Parish Council members with the view of approving them in the October Parish Council meeting: Standing Orders, Financial Regulations, Code of Conduct, Privacy, Complaints, Risk Register and William Breach Centenary Field	Clerk
127/20	Bulkington Parish Council Manifesto Proposal: The plan made following an internal Parish Council meeting is to be shared with our new Parish Councillor so it can be discussed at the next meeting.	Clerk
128/20	Finance: Due to a substantial change in the Parish Council team; bank	All
	documents need to be signed and addresses and signatories approved	
	before payments can be authorised. The below cheques and payments	
	have now been approved so payment can be processed this month once	
	the bank mandate is complete:	
	H Becket – August £150.00	
	H Becket – September £150.00	
	ID Verde Ground Management £280.80	
	WALC Membership £112.42	
	(Wiltshire Association of Local Councils)	
129/20	Playing Field Enhancement and Storage Facility:	
	Playing Field Enhancement: After a successful bid Bulkington has been granted £2.5k to spend on a playground structure to replace the climbing tower that was recently removed after it became unsafe. After reviewing multiple suppliers, budgets and structures it was unanimously decided to choose a £15k structure by Playdale. This order will now be progressed with the intention of applying for further grants for the replacement of other structures at a later date. The chosen structure caters for children aged 5-12 (the age range play facilities were requested for in the last village survey)	
) 	Storage Facility: Most of the storage items are to be moved to the Breach farm	AB

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30/20	Playground Inspection Monthly Log: 1. 2019 bonfire site to be cleared and made good if 2020 Bonfire event isn't happening, to be discussed at August meeting. Discussed and Simon and Alex Breach will arrange removal and burning to take place. Burning notice to be issues to village via website, Facebook pages and notice board.	AP to monitoring through regular inspection
	 Log Stockade, posts are significantly wobbly, while low risk, they should be removed to prevent risk of injury, need to keep an eye on this over winter months and look to repair or remove spring time. 	
	3. Supporting posts of the bridge, significant wood rot on more than 50% of the posts, consideration on what should be done as this will be highlighted again on the ROSPA report this year. Risk is low but these posts will eventually be pushed or fall over. Will wait for ROSPA report to see their outcome before deciding if repair or removal should be considered.	
	4. Dip at the top of the slide is a trip hazard which appears to be getting worse, consideration on what can be done. Spoil from new item installation could be used to infill the dip that has naturally occurred.	
131/20	Village Newsletter: A draft copy was reviewed, and it was agreed to proceed with a quarterly edition printed in the most economical way. Printing options are being researched and the copy is being edited with the intent of sending a newsletter to each Bulkington household asap.	
132/20	Social Media: There was a discussion around how best to communicate and connect with the people of the village and whether a Parish Council Facebook page and website were needed. As we already have a Bulkington Facebook Group and a Website in the village it was agreed that the Clerk would discuss ways of working with the existing pages with the site holders.	Clerk
133/20	Fireworks Discussion: The Bonfire event will not go ahead this year due to a second wave of Covid-19. The existing bonfire pile on the playground will be burned off in a controlled way and local households given notice of the date so they are aware. Best efforts at reducing harm to wildlife residing in the bonfire will be made, including the use of terriers and slowly moving the debris.	
134/20	Village Hall Internet and Bike Rack: Internet: The addition of an Internet Connection has been suggested to the Village Hall Committee to consider.	SD
	Bike Rack: The Village Hall Committee was contacted about the addition of a possible bike rack for a member of the public and the idea is still being reviewed.	9
135/20	Parish Steward: The public is encouraged to forward work for the Parish Steward to the Parish Council Clerk for the next visit Loose kerb stones around the village have been added to our list of requests.	Clerk

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136/20	Governance: Katie Fielding to confirm when councillor and clerk training can take place via Zoom in the coming months.	Clerk
137/20	Planning: There was a brief discussion of Planning Application 20/07148/FUL Proposed Holiday Accommodation Contact made with Wiltshire council on the subject of how we as a Parish Council should respond. Only if a member of the parish expresses an interest in holding a public planning meeting in the community should one be considered. Otherwise parish councils can choose to respond or not. Consensus view taken in the meeting was that we'd not respond unless a member of the pubic asked us to facilitate a public meeting.	AP
	Next Meeting: 21 st October - Please contact our Clerk on theclerk@bulkington-pc.co.uk for meeting or call details as these will depend on current Government Guidelines.	

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